

Woodcocks' Well CE PS

Parent Forum Meeting Minutes 22.5.2018 2:45pm

Present: Ian Lawless, Yvonne Carter, Rachel di Nicola, Mr and Mrs Scott, Mrs Massen

Apologies: Mrs Davies

1. Minutes from previous meeting reviewed – see below:

Minutes from Previous Meeting 14.3.2018:

1. Review Minutes from the Last meeting on 17.1.2018:

School Meals – promote healthy eating

- Mrs Timmis discussed healthy packed lunches with the parents.

Action: Mrs Massen to put Healthy Lunch Box recommendations on the school website in addition to a link to Change4Life. Done

Parents and children have been involved in menu design. To be repeated for the Summer Term Menu

A School Dinner questionnaire will be made available on the school website and parents invited to respond. To be replaced by the involvement of parents in the new Summer Term Dinner Menu design.

2. Review School Dinner Menu for the Summer Term 2018

School Dinner Menus discussed and recommendations made for the Summer Term.

Action: Mrs Massen to share the menu with children and seek further recommendations

Action: Mrs Massen to discuss the recommendations made with the catering manager and agree the Summer Menu

Action: Mrs Massen to seek information about the number of children who are vegetarians and to include them in the menu review

3. AOB

Action: Music provision and music news to be included on the school website (Recommended by Mrs Davies)

Action: Mrs Massen to contact 'Wooden Wonders' re. Early Years playground structures (Recommended by Mrs Scott)

Action: Mrs Massen to enquire about the 'World Book Day' £1 vouchers (Raised by Mrs Baggaley)

Action: Mrs Massen to set a date for a Joules Fashion Sale (To be organized by Mrs Davies)

Interest expressed in outside gym equipment – to be further explored.

2. E Safety and Social Networking Policy

Mrs Massen informed parents of ESafety Workshops for parents and children:

Tuesday 19 June PC Commins workshop for parents

Tuesday 26th June K Messham workshop for children

Discussions followed on how parents can be encouraged to attend:

- Email reminder to parents – ensuring that all parents are included on the email list i.e. mothers / fathers / carers
- Enquire about a repeat workshop for parents who are not able to attend the morning slot
- Posters on display at the front of school and next to car park – consider purchasing 2 new notice boards

Action: Letter to parents to go out reminding them of the forthcoming workshops

Social Networking Policy read and discussed. Discussions included:

- Talking to PC Jane Commins about effective ways to engage parents to sign up to the policy
- Revisit ESafety termly and invite children to share what they have learned / share with parents

Action: discuss with PC Commins / NSPCC

3. Bee Active after school club

Bee Active – Short discussion on how to improve pupil take up

- Include children's feedback during whole school assemblies
- Send additional leaflets home to parents
- Stamps on the hand (children like this)

Action: Discuss with Bee Active

4. Working with parents

Concerns expressed about website messages not reaching parents and messages only going to one parent instead of both.

Action: Extend email group to include both parents

Action: Enquire about cost of increasing number of texts to allow for text messages going out to both parents.

Action: Letter out to parents re. text message requirements i.e. one or two parents requiring text message service.

5. AOB

Date of next meeting Friday 13th July 10am.

Note: There will be a Drama Club Assembly at 9:15am. The Parent Forum meeting will follow this. Parents are invited to attend the Drama Club Assembly also.

Meeting closed at 3:15pm